

# 26th COMMERCIAL ARBITRATION TRAINING WEBINAR

March 4 to 9, 2024

CLICK TO ADD PHOTO

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PLEASE ATTACH YOUR RECENT 2X2  
PICTURE ALONG WITH THIS FORM  
AND EMAIL TO [trainings@pdrci.org](mailto:trainings@pdrci.org)

## REGISTRATION FORM

TITLE	NAME		
<input type="text"/>	<input type="text"/>		
POSITION	EMAIL		
<input type="text"/>	<input type="text"/>		<input type="text"/>
COMPANY			
<input type="text"/>			
ADDRESS			
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PHONE	FACSIMILE	MOBILE	
<input type="text"/>	<input type="text"/>	<input type="text"/>	
KNOWLEDGE IN ARBITRATION: (PLEASE CHECK ONE)			
<input type="checkbox"/> BASIC <input type="checkbox"/> AVERAGE <input type="checkbox"/> ABOVE AVERAGE			

### REGISTRATION FEE<sup>1</sup>

(Please check appropriate box)

Non-Member	P 31,360	Member <sup>3</sup> (10% discount)	P 28,792
Early bird <sup>2</sup>	P 29,792	Member <sup>4</sup> (50% discount)	P 15,680

<sup>1</sup> All fees are inclusive of 12% VAT

<sup>2</sup> Early bird must be paid by February 2, 2024

<sup>3</sup> 1st time CATS participant, 10% discount

<sup>4</sup> Refresher courses only, 50% discount

### PAYMENT DETAILS: (please check one)

Cash	Name: PHILIPPINE DISPUTE RESOLUTION CENTER, INC.
Check	Bank: Security Bank (deposit at any branch)
Bank Deposit	Acct. No: 0000-002918-621
	Swift Code: SETCPHMM

Slots are limited and are available on a first-come, first-served basis. Registration will be confirmed upon receipt of the completed registration form and corresponding fee.

PLEASE EMAIL THIS FORM ALONG WITH YOUR RECENT 2X2 PHOTO TO [trainings@pdrci.org](mailto:trainings@pdrci.org)

Registration fees received after the slots are filled up will be returned.

**PAYMENT POLICY:** Payment must be made within three days from submission of the registration form and must include most recent 2x2 colored photo of participant. Registration made after February 15, 2024 must be paid within three days from submission of registration form but in no case later than February 23, 2024. All registrations must be paid prior to the training date.

**CANCELLATION POLICY:** 50% of the registration fee will be refunded if written notice of cancellation is received by PDRCI on or before February 23, 2024. Cancellations after this date are no longer refundable. However, registration may be transferred to another person at no extra cost, provided that PDRCI is informed in writing of such request for registration at least five days before the start of the training.

DATE

INSERT SIGNATURE IMAGE HERE

NAME

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## DATA PRIVACY CONSENT FORM

Pursuant to the Data Privacy Act of 2012 (Republic Act 10173), and its Implementing Rules and Regulations (IRR):

**YES    NO**

1. I consent for PDRCI to process all data I provided in this form for the purposes of registration with and completion of requirements of the 26th Commercial Arbitration Training Webinar.
2. I consent to the taking of photographs and recording of the training sessions (“Recordings”) for the purpose of monitoring the requirements for completion of 26th Commercial Arbitration Training Webinar.
3. I consent to the use, reproduction and posting of the entirety or parts of the Recordings on PDRCI’s official website, social media accounts, marketing and training materials, and publications (“PDRCI Platforms”).
4. Should I successfully complete the training, I consent to the publication of my name, photographs, and curriculum vitae on any or all of the PDRCI Platforms.
5. I give consent to PDRCI to use my personal information to inform me of future trainings and activities.
6. I give consent to PDRCI to share my information with other domestic and foreign arbitral institutions and organizations for any legitimate business purpose.
7. I consent to PDRCI’s retention of my personal information and Recordings for a period of five (5) years from collection.

If you have any questions regarding this consent form, or you wish to withdraw any of the consents given above, you may email PDRCI’s Data Protection Officer [dpo@pdrcci.org](mailto:dpo@pdrcci.org)

DATE

INSERT SIGNATURE IMAGE  
HERE

NAME

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## REMINDERS TO PARTICIPANTS

### REGISTRATION

After paying, please submit by email to [trainings@pdrci.org](mailto:trainings@pdrci.org) a copy of your deposit slip as proof of payment of the webinar fee.

### BROADBAND CONNECTION

The webinar will require a stable bandwidth of 1Mbps to 1.5Mbps.

### ATTENDANCE

If you are attending a Zoom webinar for the first time, visit [Zoom.us](https://zoom.us) to get to know the webinar application.

Your webcam must be open at all times during the training sessions. Your attendance at each session will be recorded and your participation will be monitored. If your webcam is closed or you become disconnected for any reason for 30 minutes or less, you will be allowed to rejoin the webinar. If your webcam is closed or you become disconnected for an aggregate of more than 30 minutes in one session, you will be considered absent for that session.

Participants may not record any part of the sessions.

### TAKE-HOME ASSIGNMENTS

To enhance the learning process, assignments will be given prior to or following the completion of each session. You will be notified of the assignments by email. Completed assignments shall be submitted by email the next day, usually before the start of the session for which the assignment was given. Please note that completed assignments submitted on time are part of the requirements for completing the training.

### WRITTEN ASSESSMENT

Those with complete attendance and assignments will qualify to take the online assessment examination at the end of the webinar. While taking the online examination, you will need your mobile phone camera in addition to your laptop or desktop computer.

You will have a maximum of three hours from 9:00 a.m. to 12:00 noon to complete the online assessment examination. The passing mark is 70% correct answers.

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## TRAINING MODULE

### DAY 1: MONDAY, 04 MARCH

**8:00 am** Registration & Reminders

**8:15 am** National Anthem

**8:20 am** Welcome Remarks by **Atty. Shirley F. Alinea**, *Chair, Education/Training Committee*

**8:30 am to 12:30 pm**

#### Session I: Introduction to Arbitration



Atty. Ian Ray P. Malilong

**MODE:**  
Online via Zoom

- The concept of arbitration
- General principles of arbitration
- Advantages and disadvantages of arbitration
- Domestic and international arbitration
- Commercial and other arbitration (construction, FRIA, barangay, JDR)
- Ad hoc and institutional arbitration
- Arbitral institutions (ICC, LCIA, AAA, HKIAC, SIAC, KLRCA, PDRCI, CIAC)
- Arbitration Laws:
  - Arbitration Law
  - E.O. 1008
  - ADR Act of 2004
  - Implementing Rules and Regulations of ADR Act of 2004
  - Special Rules of Court on ADR (SADR)
  - UNCITRAL Model Law
  - New York Convention
- Introduction to PDRCI
  - PDRCI Arbitration Rules
  - Why choose PDRCI
- Special Topic: File Counsel and Tribunal Secretary (Art. 24-25)

**1:30 pm to 5:30 pm**

#### Session II: Arbitration Agreement & Commencement of Arbitration



Atty. Alejandro P. Gaston Jr.

**MODE:**  
Online via Zoom

- IBA Guidelines for Drafting International Arbitration Clauses
- PDRCI model arbitration clause
- Pathological clauses
- Arbitration clauses and Submission agreements
- Applicable law and Amiable Compositeur (Art. 49)
- Seat of arbitration (Art. 27)
- Language (Art. 28)
- Role of courts in arbitration (ADR Act of 2004, Secs. 2 & 24; SADRR)
- Written Communications (Art. 2)
- Calculation of Period of Time (Art. 3)
- Notice of Arbitration (Art. 4)
- Response to Notice of Arbitration (Art. 5)
- Form and contents of submissions
- Representation and Assistance (Art. 6)
- *Sample Submission Agreement*
- *Sample Notice of Arbitration*
- *Sample Response to Notice of Arbitration*

## DAY 2: TUESDAY, 05 MARCH

8:30 am to 12:30 pm



Atty. Salvador  
S. Panga Jr.

**MODE:**  
Online via Zoom

### Session III: The Arbitral Tribunal and Emergency Arbitrator

- PDRCI Arbitration Rules: Scope of application (Art. 1)
- Constitution of Arbitral Tribunal (Art. 15)
- Appointment of Arbitrators (Art. 11-14)
- Appointing Authority [Art. 11 (2), 12 (2), (3), & 13 (2), (3)]
- Qualifications and Disclosures of Arbitrators (Arts. 16 to 17)
- Conflict of interest
- Duties of arbitrators
- Rules of ethics
- Arbitrator misconduct [RA 876, Sec. 24 (a), (b), (c)]
- Challenge of Arbitrators (Arts. 18, 19 & 20)
- Termination of Mandate (Art. 21)
- Replacement of Arbitrators (Art. 22)
- Definition of Cost (Art. 54)
- Limitation of Liability of PDRCI (Art. 59)
- Emergency Arbitrator (Art. 58)
- *Sample Disclosure*
- *Sample Challenge*
- *Sample Application for Appointment of Emergency Arbitrator*

1:30 pm to 5:30 pm



Atty. Shirley F. Alinea

**MODE:**  
Online via Zoom

### Session IV: Consolidation, Multiple Contracts, Joinder of Parties

- Joinder and claims between multiple parties (Arts. 7 & 8)
- Multiple contracts (Art. 9)
- Consolidation of arbitrations (Art. 10)
- Pleas as to the jurisdiction of the Arbitral Tribunal (Art. 34)
- Summary Disposition (Art. 35)
- Default (Art. 43)
- Interim measures of protection (Art. 38)
- Expedited procedure (Art. 57)
- Complex cases
- *Sample Request for Consolidation and/or Sample Joinder.*
- *Sample Petition for Interim Measure of Protection*

## DAY 3: WEDNESDAY, 06 MARCH

8:30 am to 12:30 pm



Atty. Dranyl Jared  
P. Amoroso

**MODE:**  
Online via Zoom

### Session V: Case Management Conference

- Case management conference (Art. 29)
- Procedural timetable
- Defining the issues [Art. 29 (2)(g) & 33(2)(b)]
- Statement of Claim (Art. 30)
- Statement of Defense (Art.31)
- Amendment to the Claim or Defense (Art. 32)
- Terms of Reference (Art. 33)
- Further Written Statements (Art. 36)
- Periods of time (Art. 37)
- Referral to mediation
- Confidentiality of proceedings (Art. 46)
- *Sample Procedural Order*
- *Sample Terms of Reference*
- *Sample Statement of Claim*
- *Sample Statement of Defense*

## DAY 4: THURSDAY, 07 MARCH

8:30 am to 12:30 pm

### Session VI: Arbitration Hearings and Arbitral Award



Atty. Jay Patrick  
R. Santiago

**MODE:**  
Online via Zoom

- Arbitral proceedings (Section IV, Art. 26)
- Preparation for the hearing
- Production of Evidence (Art 39)
- Evidence and burden of proof (Art. 40)
- Hearings (Art. 41)
- Experts appointed by the Arbitral Tribunal (Art. 42)
- Closure of hearings (Art. 44)
- Waiver of right to object (Art. 45)
- Awards/Decisions (Art. 47)
- Additional Award (Art. 53)
- Form of Awards [Art. 48 (1) to (3), (5)]
- Settlement or other grounds for termination (Art. 50)
- Cost (Section VI, Art. 54)
- Allocation of Cost (Art. 55)
- *Sample Award*

1:30 pm to 5:30 pm

### Session VII: Recognition, Enforcement, Setting Aside and Refusal to Enforce Awards



Atty. Donemark  
J.L. Calimon

**MODE:**  
Online via Zoom

- Effect of Awards [Art. 48 (4) & (6)]
- Interpretation of Award (Art. 51)
- Correction of Award (Art. 52)
- Court enforcement of Arbitration Awards
  - Domestic Awards
  - Foreign Awards
  - New York Convention on the Recognition and Enforcement of Foreign Arbitral Awards
- Court assistance in relation to arbitral awards under SADR
  - Confirmation, or recognition and enforcement of arbitral awards
  - Setting aside or refusal of recognition and enforcement of arbitral awards
- Appeals
- *Sample Petitions for (i) confirmation and (ii) recognition and enforcement*
- *Sample Application for Setting Aside*
- *Sample Application for Refusal of Recognition and Enforcement*

## DAY 5: FRIDAY, 08 MARCH

8:30 am to 12:30 pm

### Session VIII: International Arbitration



Atty. Carla S. Pingul

**MODE: Online via Zoom**

1:30 pm to 5:30 pm

### Session IX: Mock Arbitration

**MODE:**  
Online via Zoom



Atty. Arleo Antonio  
R. Magtibay, Jr.  
(Lead facilitator)



Atty. Ma. Luisa  
Dominique R. Mauricio  
(co-facilitator)



Atty. Kristine R.  
Bongcaron  
(co-facilitator)



Atty. Erma Marie  
R. Guidoriagao  
(co-facilitator)

## DAY 6: SATURDAY, 09 MARCH

9:00 a.m. to 12:00 noon

### Session X: Written Assessment

**MODE: Online via Zoom**